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[redacted] Security Information

25X1A9A

(Minutes of OCh/G Staff Meeting, 16 November 1953)

25X1A9A PRESENT: [redacted]

25X1A9A 1. [redacted] mentioned the necessity for scheduling of leave required by persons who must use accumulated annual leave before 2 January or forfeit it. 25X1A9A [redacted] will take leave from 20 November through 27 November, and occasional Fridays thereafter until his required amount has been used. 25X1A9A [redacted] is to substitute for [redacted] briefing on 24 November. In order to prepare himself, he will accompany 25X1A9A [redacted] briefing on 17 November.

[redacted]

4. The current analysis of expenditures from 01 Personal Services funds was discussed. It was pointed out that the funds for overtime have been largely expended, but that the total 01 Personal Services costs have not been in excess of the amount allocated for the period of time involved. It was emphasized that all Divisions should watch carefully the periodic statements of total 01 Personal Services expenditures. In this connection, 25X1A9A [redacted] reported that work is piling up somewhat in D/GC, and he anticipates that he will be unable to continue allocating 30 hours of overtime per pay period for use by D/GL.

25X1A9A 5. [redacted] mentioned that there has been a great deal of interest in D/GP's PI course from other offices of the Agency, and raised a question as to the possibility of accepting a small number of students from these other offices in the next class and in succeeding classes. 25X1

[redacted]

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It was decided that the course should continue to treat only economic and industrial subjects until all of ORR's demands for industrial PI training has been filled. Consideration will then be given to offering a course in geographic PI work. It was agreed that the next course will

25X1

[redacted]

25X1A9A 7. [redacted] reported that the Acting Chief of the Satellites Branch, D/GG will be resigning in January 1954, and inquired as to the possibility of using her on a part-time or consultant basis thereafter.

25X1 [redacted] agreed to investigate this matter and advise [redacted] 25X1 to the possibility.

[redacted]

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25X1

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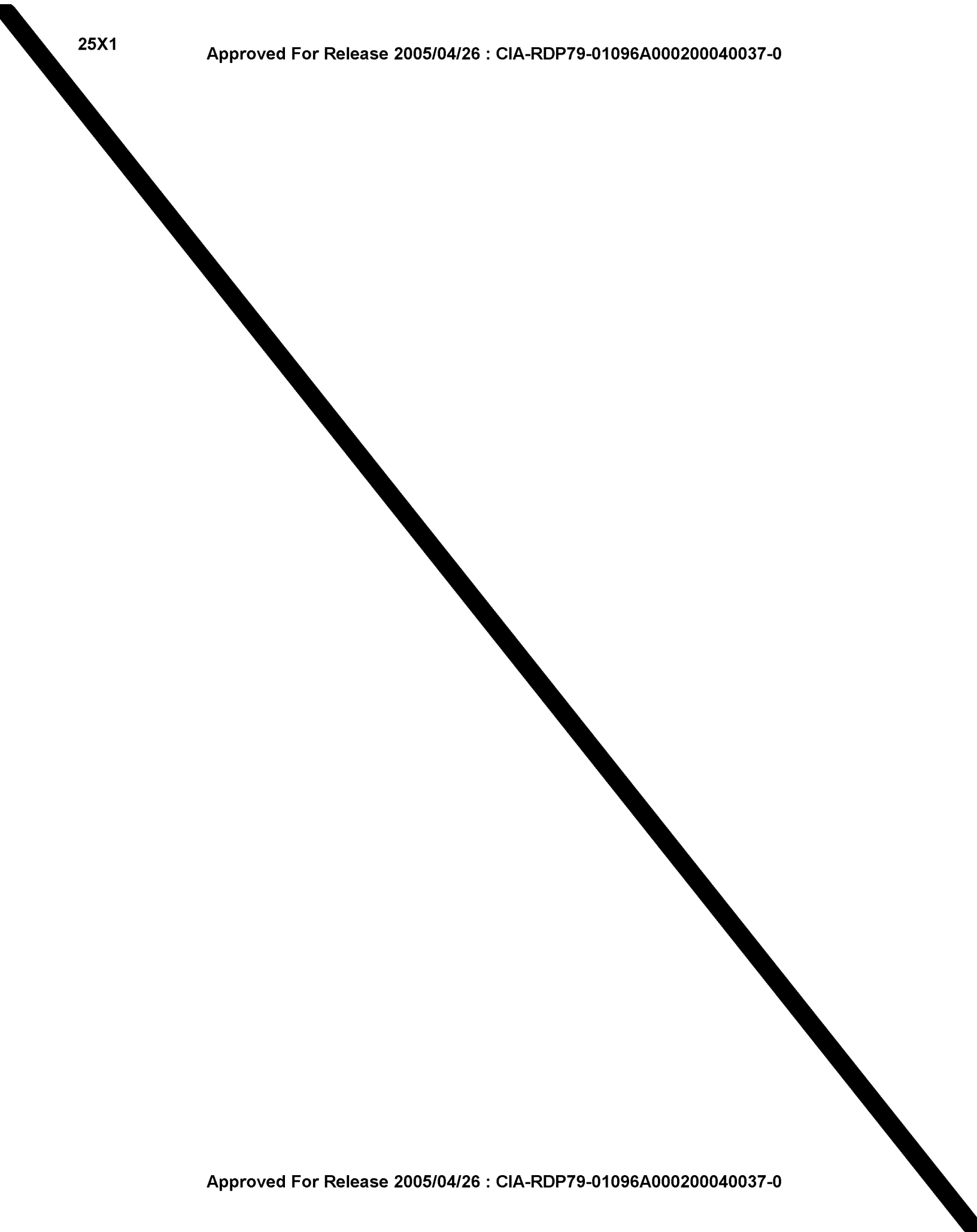

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